

# CAPS HANDBOOK AGREEMENT FORM

## Wasatch Center for Advanced Professional Studies (CAPS) Handbook

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STUDENT (Print Full Name)

### Purpose

The purpose of this document is for the Student participant in CAPS (“Student”), and the Parent / Guardian (“Parent”) of the Student to acknowledge their agreement to the terms and conditions contained in the *“Parent and Student Handbook, An Overview of the Wasatch Center for Advanced Professional Studies,”* (“CAPS Handbook”) and the additional terms and conditions contained in this document.

### Travel and Activities

There are times during the school year when students will need to travel away from the UVU Wasatch Campus for CAPS-related reasons. The School District provides transportation when possible, but there are times when students can benefit from other transportation options. Any travel outside of Wasatch County will be in a school-authorized vehicle unless there is written permission granted separate from this form.

I hereby give my Student, a member of the CAPS PROGRAM, permission to:

- Ride to and from CAPS related activities on school authorized vehicles,
- Ride with an adult licensed driver,
- Ride with another CAPS participant who is at least 16 years of age and a licensed driver, or
- My student is at least 16 years of age, is a licensed driver, and can drive himself/herself.

\*All Private Vehicles must be insured for any travel related to CAPS.

**I, the undersigned, understand that Wasatch CAPS and Wasatch School District employees cannot supervise the Student except while at CAPS (during regular hours) and when they travel to and from CAPS activities in school-authorized vehicles. The undersigned hereby knowingly and voluntarily releases and forever discharges Wasatch County School District and members of its Board of Education, its employees and agents from any and all liability, actions, lawsuits, claims, demands, and expenses resulting, directly or indirectly, from any loss of life, personal injuries, property damage, or other damage suffered by the Student while (1) traveling to or from activities by transportation other than a school authorized vehicle and (2) participating in CAPS activities including, but not limited to, work on all client and self-projects regardless of location, time, date, and whether or not adult supervision is present. Parents have responsibility to ensure that their Student uses the mode of transportation authorized by the Parent.**

CAPS Media Release

As a Parent of the Student who attends Wasatch CAPS, I, the undersigned, give permission for my Student to be included in photographs, videotaped, or recorded in interviews and for the information collected by the media to be used as part of news stories to be published in print, internet, broadcast, or video by the school, news media, or the CAPS program and its partners / clients.

Client / Mentor Interactions

CAPS Students will meet with industry professionals (“Mentor”) throughout the semester who are not Wasatch School District employees. Students will be meeting with these professionals frequently throughout the semester. It is herein understood Students are never to meet one-on-one with a Mentor outside of the CAPS facility and operating hours.

Intellectual Property Rights

Wasatch CAPS has found it necessary to research and address intellectual property rights. All right, title and interest in any intellectual property, including, but not limited to, inventions, patent rights, know-how, trade secrets, technology, designs, original works of authorship, and copyrights shall be considered “Intellectual Property” or “IP”. Three scenarios exist: (1) Student develops IP for Business – the Business retains all IP rights. (2) Student develops IP on their own product or service – the student retains all IP rights. And (3) Student develops IP on a project generated by CAPS or Faculty – CAPS or the Faculty retain all IP rights. Further explanation is found in the Handbook.

Disciplinary Action

CAPS Students agree to the disciplinary structure as defined in the CAPS Handbook. This includes the tiered system as well as allowing for the discretion of the director and instructor to implement the disciplinary actions as they deem appropriate.

Health and Hygiene

Wasatch CAPS operates in accordance with Wasatch High School as directed by the Wasatch County School District Board of Education in compliance with Utah State Department of Health public health order. Students agree to adhere to all health and hygiene standards – including when they are offsite working on CAPS related items.

Agreement

I, the undersigned, have read and agree to the terms and conditions found in the CAPS Handbook. The terms and conditions found in the CAPS Handbook outline the policies, expectations, academic information, mentor and guest guidelines, and safety protocols for all participating in Wasatch CAPS. The terms and conditions found therein are subject to change at any time with written notification.

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Parent / Guardian Signature

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date